

| Area | Description | Before meeting | After meeting |
|----------------------|---|----------------|---------------|
| Toilets | Toilet seat cleaned with D10 cleaning solution | | |
| | Sink and tap cleaned with D10 cleaning solution | | |
| | Door handles wiped with an anti-bacterial wipe and/or D10 cleaning solution | | |
| | Door locks wiped with an anti-bacterial wipe and/or D10 cleaning solution | | |
| | Light switch wiped with an anti-bacterial wipe and/or D10 cleaning solution | | |
| | Floor Mopped with a D10 cleaning solution | N/A | |
| Kitchen | Sink and tap cleaned with an anti-bacterial wipe and/or D10 cleaning solution | | |
| | Door handles wiped with an anti-bacterial wipe and/or D10 cleaning solution | | |
| Small Hall | N/A at amber | N/A | N/A |
| Large Hall | N/A at amber | N/A | N/A |
| Office | N/A at amber | N/A | N/A |
| Entrance Hall | Door handles wiped with an anti-bacterial and/or D10 Cleaning Solution | N/A | |
| | Light switch wiped with an anti-bacterial and/or D10 Cleaning Solution | N/A | |
| General | Mop bucket emptied, mop and bucket left disinfecting with Milton solution | N/A | |

| Name | | Date | |
|------|--|------|--|
|------|--|------|--|

Quantities

Suma Bac D10 2% solution (20ml D10 to 1l water) For cleaning
 Make up in mop bucket and top-up spray bottle
 Milton Fluid 1% solution (10ml Milton to 1l water) For disinfecting

Suma Bac D10 and Milton Fluid are stored under the kitchen sink

Each age group have their own mop, to allow sufficient time for mop disinfection

Green Beavers
 Yellow Cubs
 Red Scouts